

# Assessment: Reporting Unit Four Column

## Paralegal Science - B.A.

Objectives	Assessment Methods	Results/Observations	Meaningful Changes
<p><b>16-20 PLLO 1: Critical Thinking Skills -</b> Students will use relevant paralegal/legal concepts/theories in different contexts, and integrate relevant information, perspectives and principles to solve problems in a paralegal/legal setting.  <b>Objective Status:</b> Active  <b>Objective Type (Control-click to select multiple):</b> 16-20 Plan, Critical Thinking Learning Objective, Paralegal Programs, Program-Level Learning Objectives (PLLO)</p>	<p>Percentage of students in LAS 399, the Paralegal Internship, for whom supervisors describe the paralegal intern’s resourcefulness, problem-solving, critical, and creative thinking as “excellent” or “good”.  <b>Criterion:</b> 75% Percentage of LAS 399 students receiving an “excellent” or “good” rating each academic year, and 80% Post-Bacc.  <b>Schedule:</b> Annually</p> <hr/> <p>Percentage of program alumni that answer “agree” or “strongly agree” with the statement “Through courses in the ECU Paralegal Program, I gained the ability to problem-solve, be resourceful, and think critically and creatively in a legal setting.”  <b>Criterion:</b> 75% Percentage of responding alumni answering “agree” or “strongly agree” during the four-year assessment period and 80% Post-Bacc.  <b>Schedule:</b> Annually</p>	<p><b>Result Status:</b> Result Closed-No further action needed  <b>Result/Observation Type:</b> Strength            100% of Paralegal Alumni agree/strongly agree that the paralegal program helped gain the ability to be resourceful and a good problem-solver/critical and creative thinker. (03/31/2017)  <b>Related Documents:</b>  <a href="#">2015 Paralegal Faculty Assurance of Learning Day Minutes.docx</a></p>	<p><b>Meaningful Changes:</b> Students were not able to access faculty comments on submitted work thus decreasing pivotal student-faculty online course interactions. Faculty recognized the need to develop an online module to explain how students can access faculty grading comments in various assignments. Faculty meeting minutes are attached. (03/31/2017)</p> <hr/> <p><b>Meaningful Changes:</b> While formal rating of the skill was higher than expected, alumni continue to emphasize the importance of students problem solving and taking initiative in the office. Faculty will review</p>

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<p><b>16-20 PLLO 2: Communication -</b> Students will be able to communicate in writing about the law in a manner characterized by proper, clear, and concise grammar, accuracy of material; effective organization of material, and adequate substantiation of conclusions/recommendations.</p> <p><b>Objective Status:</b> Active  <b>Objective Type (Control-click to select multiple):</b> 16-20 Plan, Communication Skills Learning Objective, Paralegal Programs, Program-Level Learning Objectives (PLLO)</p>	<p>Percentage of students in LAS 399, the Paralegal Internship, for whom supervisors describe both oral and written communication skills as “excellent” or “good”.</p> <p><b>Criterion:</b> 75% Percentage of LAS 399 students receiving an “excellent” or “good” rating each academic year. 80% Post-Bacc.</p> <p><b>Schedule:</b> Annually</p>	<p><b>Result Status:</b> Result Closed-No further action needed  <b>Result/Observation Type:</b> Strength  100% of Paralegal Internship Supervisors described the paralegal intern's communication skills as "excellent" or "good" (03/31/2017)</p> <p><b>Related Documents:</b>  <a href="#">2015 Paralegal Faculty Assurance of Learning Day Minutes.docx</a></p>	<p>assignments to make sure that students encounter unexpected issues that they must resolve prior to submission so that they mimic this job requirement.  (06/30/2016)</p> <p><b>Meaningful Changes:</b> Students were consistently case briefing without appropriate citation. Some students were also using online case briefs instead of writing their own. Faculty recognized a need to design materials to clarify the expected standards of academic integrity and citation. Faculty meeting minutes are attached.  (03/31/2017)</p> <p><b>Meaningful Changes:</b> While formal rating of the skill was higher than expected, internship supervisors continue to emphasize the importance of students having excellent oral and written communication skills. Faculty will review assignments to make sure that students have sufficient opportunity to improve their written and communication skills in both the on-campus and online programs. Faculty will specifically look at ways to improve students' communication skills on the phone as some supervisors have commented in exit interviews that these skills are lacking.  (06/30/2016)</p>
<p>Percentage of program alumni that answer “agree” or “strongly agree”</p>			

Objectives	Assessment Methods	Results/Observations	Meaningful Changes
	<p>with the statement “Through courses in the EKU Paralegal Program, I gained the ability to communicate effectively.”</p> <p><b>Criterion:</b> 75% Percentage of graduates answering “agree” or “strongly agree” during the four-year assessment period 80% Post-Bacc.</p> <p><b>Schedule:</b> Annually</p>		
<p><b>16-20 PLLO 3: Professional Competence</b> - Students will be able to perform paralegal-level tasks competently for employers based upon the coursework the student completed in the Paralegal Program.</p> <p><b>Objective Status:</b> Active</p> <p><b>Objective Type (Control-click to select multiple):</b> 16-20 Plan, Paralegal Programs, Program-Level Learning Objectives (PLLO)</p>	<p>Percentage of students in LAS 399, the Paralegal Internship, for whom supervisors answer the question “How well would this person perform day-to-day duties of a professional paralegal” with “extremely well” or “competently”.</p> <p><b>Criterion:</b> 75% Percentage of LAS 399 students receiving an “extremely well” or “competently” rating each academic year and 80% Post-Bacc.</p> <p><b>Schedule:</b> Annually</p>	<p><b>Result Status:</b> Result Closed-No further action needed</p> <p><b>Result/Observation Type:</b> Strength</p> <p>100% of Paralegal Internship Supervisors described the paralegal intern's as able to perform day to day duties of a paralegal extremely well or competently (03/31/2017)</p> <p><b>Related Documents:</b></p> <p><a href="#">EKU Paralegal Program Residency Contract.msg</a></p> <p><a href="#">EKU's Online™ Paralegal Science (A.A.S.) Degree.msg</a></p>	<p><b>Meaningful Changes:</b> Students expressed concern and/or surprise over the format of the eCampus Paralegal Residency Program. This increased the stress of students attending the residency. It also delayed some students from attending a residency program and ultimately completing a partially-online degree. Faculty and eCampus staff recognized the need to improve advising and provide information about the residency early in student careers. Faculty and staff developed email correspondence and a program contract to remedy this situation. Email correspondence and program contract are attached. (03/31/2017)</p> <hr/> <p><b>Meaningful Changes:</b> While formal rating of the skills was higher than expected, alumni continue to emphasize the importance of learning the latest updates on the substantive law and legal technology. Faculty will review course content and assignments to make sure that the students have sufficient</p>

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opportunity to learn the latest updates to the law and legal technology. (06/30/2016)

Percentage of program alumni that answer “well” or “very well” to the item on the periodic alumni survey that asks “How well did ECU prepare you for an entry-level paralegal job?”

**Criterion:** 75% Percentage of paralegal graduates responding “well” or very well” and 80% Post-Bacc.

**Schedule:** Annually

Percentage of students that obtain paralegal-related employment within six months of graduation.

**Criterion:** 75% Percentage of graduates obtaining paralegal-related employment within six months of graduation and 80% Post-Bacc.

**Schedule:** Annually